

THE BOARD OF HEALTH
MIXTER MUNICIPAL OFFICE BUILDING
120 PRESCOTT STREET
WEST BOYLSTON, MASSACHUSETTS 01583

October 24, 2007 Meeting Minutes

Members present: Robert Barrell, Alan Harris and Richard Chapman Members absent: Celia Hartigan and Mary-Isabel Luddy

Meeting Minutes After review and upon motion of Dr. Harris and second of Mr. Chapman it was unanimously voted to approve the minutes of the October 10, 2007 Board of Health meeting.

Expenditure Report The Board acknowledged the September 30, 2007 Department Expenditure Report.

Building Inspector Letter Re: 139 Hosmer Street A letter from Building Inspector Brodeur dated October 11, 2007, to Gary and Dianne Erickson of 139 Hosmer Street was read. The letter informs Mr. and Mrs. Erickson that if they do not remove the second dwelling on their property within 30 days, their file will be turned over to legal counsel for criminal prosecution.

Letter from Town Administrator Gaumond Re: Commitment to Excellence Award

The Board read a letter from Town Administrator Gaumond regarding the annual award given in December to recognize the achievements of a municipal employee who has excelled in his or her position. Any employee under the direct or indirect supervision of the Town Administrator is eligible for consideration.

Letter from Acting Commissioner Gardiner Re: Radon Training The Board read a training offering from Acting Commissioner of Health and Human Services James Gardiner dated October 18, 2007. The training is on Radon, the second leading cause of lung cancer deaths nationwide. The training is being held on Friday, November 2, 2007, at the DPH in Worcester.

Proposed Job Description from DI Jacobs Consulting The Board discussed the progress of the new job descriptions being prepared by DI Jacobs. They will be involved in the process after the second pass between Don Jacobs and Mrs. Mard.

With no further business to come before the Board and upon motion of Mr. Chapman and second of Dr. Harris it was unanimously voted to adjourn at 7:45 p.m.

Barbara A. Mard

Robert J Barrell, Chairman
N. Alan Harris, MD, Vice Chairman
Celia F Hartigan, RN, Member
Richard M Chapman, Member
Mary -Isabel Luddy. RS, Member